

BONITA UNIFIED SCHOOL DISTRICT

Official Minutes of the Regular Board of Education
Meeting – Wednesday, March 23, 2005

Call To Order

7332. The regular meeting of the Board of Education was called to order at 6:00 p.m. by President, Ed Jones at the Education Center 115 West Allen Avenue, San Dimas, California.

Members Present

Ed Jones, President
Jim Elliot, Vice President
Glenn Creiman, Member
Patti Latourelle, Member
Ron White, Member (Absent for a portion of Open Session)
Nhowell Peralta, Student Board Representative-Chaparral
Isabeau Brown, Student Board Representative-SDHS

Members Absent

Gina Gonzalez, Student Board Representative-BHS

Staff Members Present

Robert Otto, Superintendent
William Brinegar, Assistant Superintendent – HRD
Dale Woolley, Interim Assistant Superintendent – Ed Services
Ann Sparks, Assistant Superintendent - Business Services

CLOSED SESSION

The meeting convened in Closed Session at 6:01 p.m. to consider:

- Conference With Labor Negotiators Pursuant to Government Code 54957.6 District Designated Negotiator, Dr. William Brinegar, Assistant Superintendent, Human Resources, Bonita Unified School District, Teachers Association (BUTA) and Classified Employees Association (CSEA).
- Consideration of Student Discipline Matters Pursuant to Education Code Sections 35146, 48900, 48915, 48918 and 48918(c). See Student Disciplinary Action for student matters under consideration.
- Public Employee Appointment-Assistant Superintendent of Educational Services. Pursuant to Government Code Section 54957.

OPEN SESSION

7333. The meeting reconvened in Open Session at 7:06 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

7334. On a vote of 5 Ayes, 0 Noes, the Board took action to appoint Dr. Kathryn Schneider as the Assistant Superintendent of Educational Services. Dr. Otto introduced Dr. Schneider and gave background information on her qualifications.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Jim Elliott.

MOMENT OF SILENCE

A Moment of Silence was observed with the tragic passing of San Dimas High School Senior, Amanda Carnahan.

**APPROVAL OF AGENDA
ORDER AND CONTENT**

7335. Motion by Ms. Latourelle, seconded by Mr. Creiman and carried by 4 Ayes, 0 Noes, 1 Absent, approving agenda order and content.

COMMUNICATION-STUDENT BOARD REPRESENTATIVES

The student representative from Ramona Middle School reported on the current activities and events taking place at Ramona Middle School.

Isabeau Brown addressed the Board and reported on the current activities and events taking place at San Dimas High School. She reported that International Week is taking place this week. She reported on the tragic passing of one of the San Dimas High School Seniors, Amanda Carnahan.

Nhowell Peralta reported on the current activities and events taking place at Chaparral High School and the STAR Center. She reported that the school would be a Closed Campus beginning April 4. She noted that April 5 is Open House and invited everyone to attend. She reported that April 5 is also Career Day at the STAR Center and that Chaparral's prom would take place May 15.

FEATURED PRESENTATION

Recognition of Kathy Stewart

Kathy Stewart, teacher and Student Activities Director at Lone Hill Middle School has been recognized by the California Association of Directors of Activities for her outstanding leadership in improving the quality of student activities at Lone Hill Middle School. The Board thanked Kathy Stewart for her outstanding contributions by providing an excellent activities program for the students of Lone Hill Middle School.

Ramona Middle School

Mark Rodgers, Principal of Ramona Middle School, made a presentation on the Intervention and Support educational programs at Ramona Middle School.

APPROVAL OF MINUTES

7336. Motion by Mr. Elliot, seconded by Mr. Creiman and carried by 4 Ayes, 0 Noes, 1 Absent approving the Minutes of the February 28, 2005 Special Meeting of the Board of Education.
7337. Motion by Mr. Creiman, seconded by Mr. Elliot and carried by 4 Ayes, 0 Noes, 1 Absent approving the Minutes of the March 2, 2005 Regular Meeting of the Board of Education.

REQUESTS TO SPEAK ON AGENDA ITEMS

Community	No Comment
PTA	No Comment
BUTA	No Comment
CSEA	No Comment
BUMT	No Comment

CONSENT AGENDA

	7338. Motion by Mr. Elliot, seconded by Ms. Latourelle and carried by 4 Ayes and 0 Noes, 1 Absent, approving all items on the Consent Agenda, with a correction to C-Business Services-18.
Extended & Overnight Educational Field Trips	7339. Approved extended and overnight educational field trips as listed. Itinerary is on file in the Educational Services Department. a. San Dimas High School Chamber Singers and Concert Choir to attend Spring Tour 2005- Heritage Festival, Atlanta, Georgia, April 14-17, 2005. b. San Dimas High School Jazz Quartet to attend the Reno International Jazz Festival, Reno, Nevada, April 22-24, 2005.
Resolution 2005-28 Declaring April-Child Abuse Prevention & Awareness Month	7340. Adopted Resolution 2005-28 Declaring April as Child Abuse Prevention and Awareness Month.
Submit Reduce Alcohol Abuse Program Grant Application	7341. Approved submittal of Grants to Reduce Alcohol Abuse Program Grant application.
Submit Enhancing Education Through Technology (EETT) Grant Application	7342. Approved submittal of Enhancing Education Through Technology (EETT) Competitive Grant application.
"A" and "B" Warrants	7343. Approved and/or ratified "A" (payments for school employees) and "B" warrants (payment for equipment, supplies and for the services of non-school employees) as listed.
Purchase Orders	7344. Approved and/or ratified purchase orders (authorization for purchase of equipment, supplies and the services of non-school employees) as listed.
Budget Transfers	7345. Approved budget transfers between major object codes, as presented.

CONSENT-Cont.

- Independent Contract Agreements 7346. Approved Independent Contract Agreements between Bonita Unified School District and consultant(s)/contractor(s). Copies of each Independent Contract Agreement are kept on file in the Business Office.
- a. John Sanders
b. Jim Alles
c. American Lives
d. Cabrillo Marine Aquarium
e. Independent Roofing Consultants
- Surplus Items 7347. Declared items listed as surplus in accordance with Education Code 39521 and authorized disposal.
- Facility Use Request by
La Vern/San Dimas AYSO 7348. Approved facility use request by La Verne/San Dimas American Youth Soccer Organization to use Bonita High School Sports Park and Roynon Elementary School fields from May 26 through May 30, 2005 for a soccer tournament.
- Facility use Request by La Verne
Soccer Club 7349. Approved facility use request by La Verne Soccer Club to use Allen Avenue Elementary School fields for weekend games from March 26 to August 28, 2005.
- Fund 35 for County Schools
Facilities Fund 7350. Approved establishment of Fund 35 for the County School Facilities Fund.
- Prepare & Issue Bid
Specifications for Repair/Replace
Roofs 7351. Authorized staff to prepare and issue bid specifications for repair/replacement of roofs at Bonita and San Dimas High Schools and Grace Miller Elementary School through the use of Deferred Maintenance Funds.
- Prepare & Issue Bid
Specifications for Asphalt
Repair/Resurfacing 7352. Authorized staff to prepare and issue bid specifications for asphalt repair/resurfacing at Allen, Gladstone, La Verne Heights, Oak Mesa and Shull Elementary Schools and the District Office through the use of Deferred Maintenance Funds.

CONSENT-Cont.

Prepare & Issue Bid
Specifications to Paint

7353. Authorized staff to prepare and issue bid specifications to paint Allen Avenue Elementary School through the use of Deferred Maintenance Funds.

Agreement Between BUSD &
Nigro, Nigro & White, PC

7354. Approved renewal of Agreement between Bonita Unified School District and Nigro, Nigro and White, PC to conduct independent audit services for the 2004-2005 fiscal year.

Agreement Between BUSD &
RevTrak, Inc.

7355. Approved Agreement between Bonita Unified School District and RevTrak, Inc.

Quarterly Report on Williams
Lawsuit Settlement Complaints

7356. Accepted Quarterly Report on Williams Lawsuit Settlement Complaints.

Reject Claim No. 05-38146 MH

7357. Rejected Claim No. 05-38146 MH for automobile damage.

Reject Claim No. S146281 MH

7358. Rejected Claim No. S146281 MH for automobile damage.

Certificated Personnel Report

7359. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Certificated and Certificated Management employees, as listed.

Classified Personnel Report

7360. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Classified, Classified Management and Confidential employees, as listed.

Educational Conferences

7361. Approved Classified/Certificated attendance at conferences, conventions, workshops and meetings not previously approved and that reflect a cost to the District until the budget is approved. Actual and necessary expenses incurred by such attendance to be paid by Bonita Unified School District unless otherwise specified in accordance with Board Policy 2325.

Official Minutes of the Regular Board of Education
Meeting – Wednesday, March 23, 2005

CONSENT-Cont.

Second Reading & Adoption of
Board Policy 1312

7362. Approved second reading and adoption of Board
Policy 1312-Uniform Complaint Procedures.

Second Reading & Adoption of
Board Policy 4113

7363. Approved second reading and adoption of Board
Policy 4113-Certificated Personnel Assignment.

Second Reading & Adoption of
Board Policy 4012

7364. Approved second reading and adoption of Board
Policy 4012-Health Examinations.

Second Reading & Adoption of
Board Policy 4012.5

7365. Approved second reading and adoption of Board
Policy 4012.5-Criminal Record Check.

Second Reading & Adoption of
Board Policy 4054

7366. Approved second reading and adoption of Board
Policy 4054-Health and Welfare Benefits.

Out of Credential Teaching
Assignments K-8 Multiple
Subject Credentials

7367. Approved out of credential teaching assignments
per Education Code 44256(b) for K-8 multiple
subject credential holders.

Out of Credential Teaching
Assignments Secondary
Single Subject Credentials

7368. Approved out of credential teaching assignments
per Education Code 44258.2 for secondary single
subject credential holders.

Out of Credential Teaching
Assignments for K-12 Teachers

7369. Approved out of credential teaching assignments
per Education Code 44263 for K-12 teachers.

Donations

7370. Accepted with thanks the donation of gifts valued at \$1,000.00
as determined by the donor and in accordance with Education
Code 35273 and directed staff to send letters of appreciation
to donors on behalf of the Board of Education and staff.

Personnel Services Contract for
Asst. Supt-Ed Services

7371. Approved personnel services contract for Assistant
Superintendent, Educational Services.

DISCUSSION/ACTION AGENDA
BUSINESS SERVICES

Report on Bid and Award Timelines
For Modernization Projects

7372. Eileen Mullen, Director of Purchasing and Mark Rosson of Capital Program Management (CPM) presented to the Board information on the Bid and Timeline for Bonita and San Dimas High Schools' modernization projects. The report provided information to the Board of Education and the community of the timelines for the modernization projects at Bonita and San Dimas High Schools and the projected timelines for other modernization projects, as well as an overview of the bid and award process for the modernization projects.

Agreement Between BUSD &
Capital Program Management, Inc.

7373. Motion by Ms. Latourelle, seconded by Mr. Creiman and carried by 4 Ayes, 0 Noes, 1 Absent approving Agreement between Bonita Unified School District and Capital Program Management, Inc. for program management services for modernization projects.

Construction on the modernization projects provided by Measure C at Bonita and San Dimas High Schools is scheduled to begin in late June 2005. Ann Sparks reported that in order to continue the modernization process at the other school sites and to assist in the overall management of the modernization program, the District requires professional services in the area of Design Phase Management, Program Management and Presentation, Bid and Award Phase Management, and Project/Program Budget Development and Expenditure Tracking. Proper planning and management of the District's modernization program, utilizing Capital Program Management, Inc., will enable the District to maximize both bond and state facilities funds to ensure that projects are budgeted correctly, expenditures are tracked in accordance with State Allocation Board requirements, projects are designed cost effectively, bids and contract awards are handled appropriately and that the modernization program is managed in a cost effective and timely manner.

DISCUSSION/ACTION AGENDA
BUSINESS SERVICES

Signature Authority for Construction
Change Directives

7374. Motion by Mr. Creiman, seconded by Ms. Latourelle and carried by 4 Ayes, 0 Noes, 1 Absent approving Signature Authority for Construction Change Directives.

Ann Sparks reported that construction for the modernization projects at Bonita and San Dimas High Schools is scheduled to begin in late June 2005. In order to expedite the processing of change directives related to the modernization, and ensure that construction delays are minimized, the Assistant Superintendent of Business Services would be delegated the authority to approve certain modifications and construction change directives, not to exceed \$25,000 for individual items and \$50,000 in the aggregate.

Report on Special Education
Excess Costs

7375. Ann Sparks reported that Bonita Unified School District belongs to the East San Gabriel Valley SELPA. Historically, the District has contracted with the Los Angeles County Office of Education to provide special education services to students that the District is unable to serve due to the student's specific disabilities. The services provided by Los Angeles Office of Education include both educational programs and transportation. The District is obligated to pay to Los Angeles County Office of Education the difference between the revenue received for providing these services and the actual cost of the services. The difference is referred to as Special Education excess costs. The additional budget required for the remainder of the 2003-2004 billing and the total 2004-2005 billing is approximately \$411,474.

DISCUSSION/ACTION AGENDA
BUSINESS SERVICES

Update on Development of
2005-2006 State Budget

7376. Ann Sparks provided the Board with an update on the development of the 2005-2006 State Budget. The Governor asserts that the budget proposal will increase funding for K-14 education by 7.1% over the current year funding. The proposed increase in funding for K-14 education is \$2.9 billion. The assertion of a 7.1% funding increase is misleading due to \$674 million of the increase will be transferred through property taxes to cities and counties; \$469 million in STRS costs will be shifted from the State to school district and \$43 million in costs for student mental health services will be shifted to school districts from counties. The Legislative Analyst has estimated that when growth funding is factored out, the actual increase for K-12 education funding would be approximately 1.25%.

(Ron White returned to the meeting.)

HUMAN RESOURCES DEVELOPMENT

Report on March 18, 2005 Buy
Back Day

7377. Dr. Brinegar reported on the staff development activities conducted at the school sites at the March 18, 2005 Buy Back Day. Dr. Brinegar reviewed the sessions that were provided throughout the District.

Debbie Tully, BUTA representative, addressed the Board, expressing concern that she was unaware that there was a committee to plan the activities for Buy Back Day. She requested that BUTA have input as to who would represent teachers on the committee to plan Buy Back Day activities. Dr. Brinegar noted that the committee planning process took place in the spring of last year to plan for the activities for this year and teachers were included on the planning committee.

DISCUSSION/ACTION AGENDA

HUMAN RESOURCES DEVELOPMENT-Cont.

Job Description Change from
Coordinator to Director of
Special Education

7378. Motion by Ms. Latourelle, seconded by Mr. Elliot and carried by 5 Ayes, 0 Noes approving job description change from Coordinator of Special Education to Director of Special Education.

Dr. Brinegar indicated that the high level title of Director of Special Education, rather than Coordinator of Special Education more appropriately reflects the supervisory skills required for this position. Changes in the job description would more accurately reflect the responsibilities of the position.

Mr. Jones indicated that a presentation at a later date on the encroachment of special education on the general fund would be of interest to the Board.

STUDENT DISCIPLINARY ACTION

7379. Motion by Mr. Elliot, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes, Student Disciplinary Action Pursuant to Education Code #48900 (b), (k) and #48915 (a)(3), (b)(2) and (b)(3). Approved recommendation to expel student #906591 for the remainder of the spring semester 2005 and the fall semester 2005 with placement in a Community Day School or Alternative School outside of the Bonita Unified School District.

REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC

Community

No comment

PTA

No comment

BUTA

Debbie Tully, Chief Negotiator for BUTA, addressed the Board and expressed concern that the District and BUTA are still not at settlement on salaries for teachers. She noted that the Los Angeles Unified School District has settled with an increase in salaries and benefits to teachers. She noted this is a serious issue for teachers and that teachers feel a lack of respect because of this situation. Mr. Jones questioned whether percentage increases in surrounding districts represented a closer alignment with existing salaries in Bonita Unified School District.

CSEA

No comment.

REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC

BUMT

Principals, Melissa Smith and Tim Alley addressed the Board as representatives from BUMT and presented the BUMT Spring Awards for Outstanding Service. CeeCee Trejo and Chris Ann Horsley were the recipients.

Chris Ann Horsley reported attending a meeting with Assemblyman Mountjoy with along with other representatives from BUMT and noted the lack of knowledge displayed regarding the lack of funding for education. They invited the local politicians to visit schools and see how the funding is being used.

COMMUNICATIONS-BOARD/SUPERINTENDENT

Ron White commented on Debbie Tully's words. He expressed that the District has a high regard for the good work the teachers do. However, he noted with a \$2 million budget deficit the District faces the difficulty of meeting the budget deficit and not having the funds to meet the request of the teachers for an increase. He requested that the Board be provided with the latest comparable salary figures with surrounding districts.

Ms. Latourelle noted that deficit spending has created a problem for the District historically, but the District needs to address the budget and spending issues before they can provide increase in salaries to any employees. She reported recently attending the Youth and Family Action meeting and noted the wonderful mentor program Ramona Middle School.

Mr. Creiman noted visiting schools and recognized the good work by the teachers and staff at the sites he visited. He enjoyed the Walk-A-Thon at Gladstone Elementary School. He proctored the California High School Exit Exam at San Dimas High School and was impressed by the students. He encouraged everyone to attend the current season's sports events taking place at the schools. He reported attending the First Annual Choral Festival held today and enjoyed the opportunity very much.

COMMUNICATIONS-BOARD/SUPERINTENDENT

Mr. Elliot reported attending the San Dimas Ad Hoc Committee meeting and commented on the praise that Mike Phillips received for his hard work as District Director of Facilities. He wished Bonita High School the very best with their upcoming WASC Accreditation. He reported attending the San Dimas High School band fund raiser and the District's First Annual Choral Festival. He thanked all of the teachers for their hard work. He attended the Bonita High School 9th Grade Core student Rube Goldberg project demonstrations. He reminded everyone that the last full week in April will be the San Dimas Festival of Arts.

Mr. Jones complimented Bonita High School on their school report for the upcoming WASC Accreditation. He complimented the music teachers for the fine job they do in teaching the students involved in the music programs throughout the District.

Dr. Otto thanked Dale Woolley for helping the District as the Interim Assistant Superintendent of Educational Services and thanked the interview team for participating in the process. He noted that the Full Day Kindergarten Program would transition to Full Day on April 1. He reported that Spring Break, which does not coincide with a holiday will take place on April 18-22, 2005.

MEETING DATES

The next Regular Meeting of the Board of Education will be held on Wednesday, April 13, 2005, at 7:00 p.m. at the Education Center, 115 West Allen Avenue, San Dimas.

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

The Board adjourned at 9:04 p.m.

Robert C. Otto, Ed.D, Superintendent
Secretary to the Board of Education

